



Business Administration - Accounting Option

Associate in Applied Science

FIRST YEAR COURSE SCHEDULE			
Fall Semester	Credits	Spring Semester	Credits
ENG 101 - Writing I	3	ENG 102 - Writing II OR OST 235 - Business Communications	3 (3)
CIT 105 - Intro to Computers* OR OST 105 - Intro to Info Systems OR Equivalent	3 (3) (3)	COM 181 - Basic Public Speaking OR COM 252 - Intro to Interpersonal Comm.	3 (3)
BAS 160 - Intro to Business	3	Heritage/Humanities	3
BAS 267 - Intro to Business Law	3	BAS 283 - Principles of Mgmt. OR MGT 283 - Principles of Mgmt.	3 (3)
MAT 110 - Applied Math OR MAT 105 - Business Math OR MAT 150 - College Algebra OR Higher Quantitative Reasoning	3 (3) (3) (3)	CIT 130 - Productivity Software OR OST 240 - Software Integration	3 (3)
Total Credit Hours	15	Total Credit Hours	15

*Computer/Digital Literacy must be demonstrated either by competency exam or by completing a computer/literacy course. If a student successfully tests out of a computer/digital literacy course, he/she must choose a general education elective for the completion of the three (3) hours.

SECOND YEAR COURSE SCHEDULE			
Fall Semester	Credits	Spring Semester	Credits
ACC 201 - Financial Accounting I OR ACT 101 and ACT 102	3 (3)	ACT 279 - Computerized Acctg. Systems	3
Natural Science	3	ACC 202 - Managerial Uses of Acctg.	3
BAS 282 - Principles of Mktg. OR MKT 282 - Principles of Mktg.	3 (3)	BAS 250 - Bus, Employability Seminar	1
ECO 101 - Contemporary Econ OR ECO 201 - Principles of Micro Econ. OR Any Economics Course	3 (3) (3)	ACT 281 - Individual Taxation	3
Elective*	3	ACT 286 - Financial Accounting Topics	3
		Elective*	3
Total Credit Hours	15	Total Credit Hours	16

***Choose 6 hours (not duplicated from the core) from the following Technical Courses. Students may select other courses as approved by the Business Administration Systems Program Coordinator.**

Accounting Electives

ACT 196 – Payroll Accounting
 ACT 277 – Managerial Accounting Topics
 BAS 212 – Introduction to Financial Management
 ACT 290 – Selected Topics in Accounting (Topic)
 ACT 295 – Corporate and Partnership Taxation
 BAS 120 – Personal Finance
 CIT 234 – Advanced Productivity Software
 CIT 236 – Advanced Data Organization
 COE 199 – Cooperative Education (Business Administration) **OR**
 BAS 280 – Business Internship

Note: Students may also earn certificates within this program. Please ask your advisor about earning these credentials.

Curriculum within KCTCS is reviewed and updated to ensure quality and relevance. This curriculum plan should be used only as a guide for meeting the course requirements for each credential. See the KCTCS catalog for specifics and consult your advisor.