



Practical Nursing Program Information Packet (Revised November 2018)

Program Description: The Practical Nursing (PN) Program prepares individuals to practice under the supervision of a registered nurse, licensed physician or dentist. Use of the nursing process at the PN level toward the maintenance of health and prevention of illness, observation and nursing care of persons experiencing changes in their health processes, and the evaluation of health practices of patients are emphasized.

Practical Nursing Program Student Learning Objectives:

Upon completion of this program the student can:

1. Assume the role of a competent, caring practical nurse in a variety of health care settings under the direction of a registered nurse, licensed physician or dentist.
2. Use the human caring phenomena, the nursing process and safe practice in providing nursing care.
3. Demonstrate self-direction and responsibility for maintaining nursing competence by pursuing personal and professional growth.
4. Communicate effectively with all members of the health care team.
5. Demonstrate accountability of practice with adherence to ethical and legal standards of the profession.

Miscellaneous Program Information:

- Classroom instruction in theory and basic nursing skills is provided on campus. Under the guidance of program faculty, students gain valuable experience in the care of clients of all ages in a variety of health care settings and/or community agencies- including hospitals, long-term care facilities, clinics and child care centers. Transportation to class, lab and the community agencies is the responsibility of each student.
- Acceptance in the Practical Nursing program is based on a selective admission process. Selection of students for the program will be made by a Practical Nursing Admissions Committee. Admissions will be based on a weighted points scale. Please refer to the "Selective Admission Score Sheet" for areas in which points may be earned. Points will only be granted for course work and test scores that are on the student's record by the application deadline.
- Students are admitted to the program in the Fall Semester of each year. College applications and class schedules are on the web at <https://ashland.kctcs.edu/>
- Progression in the Practical Nursing program is contingent upon achievement of a grade of "C" or better in each course and maintenance of a 2.0 cumulative grade point average or better (on a 4.0 scale).
- The Kentucky Board of Nursing (KBN) may deny a nursing graduate admission to the NCLEX-PN Exam if an individual has been convicted of a misdemeanor or felony that involves acts that bear directly on the qualifications of the graduate to practice nursing.
- Enrollment in the Practical Nursing program may be limited because of available clinical/ laboratory facilities, as well as faculty and financial resources.
- Admission is open to all qualified students regardless of economic or social status and without discrimination on the basis of race, color, creed, sex, marital status, beliefs, age, national origin or disability.
- In addition to other qualifications, the college will, in compliance with KCTCS regulations and in the manner and to the extent permitted by law, endeavor to provide opportunities to all students in order to promote diversity among the student population in the Practical Nursing program.
- CPR (Healthcare Provider Course) requirements must be successfully completed prior to enrolling in the first nursing course and must be kept current throughout the program.
- Documentation of active status on the Medicaid Nurse Aide Registry or successful completion of an equivalent course within the previous three years is required prior to beginning PN program courses.
- Information regarding tuition fees, costs of books/online resources, uniforms, etc. can be found on the ACTC website <https://ashland.kctcs.edu/education-training/program-finder/nursing-lpn.aspx>
- All students admitted to the program are required to submit documentation of immunizations and a current TB test. PN students are also required to complete a drug screen and background check arranged through the program at the student's expense in order to participate in learning at various clinical sites.
- **For more information, contact Terri Ratliff, Practical Nursing Program Coordinator, at 606-326-2465 or terri.ratliff@kctcs.edu**



Practical Nursing Program Curriculum (Revised November 2018)

Below is the curriculum for the Practical Nursing Diploma. Students must receive a grade of “C” or better in all curriculum courses. If general education courses are not taken prior to admission they must be taken in the sequence listed below:

PREREQUISITE COURSES	CREDITS	FIRST SEMESTER COURSE SCHEDULE (FALL)	CREDITS	SECOND SEMESTER COURSE SCHEDULE (SPRING)	CREDITS	Summer Session Practicum	CREDITS
-NAA 100 Nurse Aide Skills OR equivalent 75 hour nurse aide course OR active, good-standing name on nurse aide registry, OR completion of a Nursing Fundamentals course.	0-3	-BIO 139 Anatomy & Physiology II with lab (if applicable)	4	-NPN 140 Nursing Care I	3	-NPN 210 Clinical Practicum	4
-DLC 100 Digital Literacy (or proof of digital literacy)	0-3	-NPN 106 Nursing Fundamentals	6	-NPN 201 Child Bearing Family	3		
- PSY 110 General Psychology	3	-NPN 108 Pharmacology	3	-NPN 208 Nursing Care II	10		
- BIO 137 Anatomy & Physiology I (with lab) OR BIO 135 Basic Anatomy and Physiology (with lab)	4	-NPN 125 Mental Health	3	-NPN 215 Nursing Trends & Issues	1		
-Math 110 or higher	3						
-ENG101 Writing I	3						
-AHS 115 or CLA 131 Medical Terminology	3						

*Students seeking the **General Occupational / Technical Studies (GOTS) (AAS Degree)** must complete courses in addition to those listed above. Please discuss this option with your assigned advisor.



**Practical Nursing Program
Selective Admissions Score Sheet
(Admissions will complete this form, keep this copy for your reference.)**

Student Name: _____ **Student ID#:** _____

I. Points for global GPA: Students will receive points for global GPA based on 12 or more credit hours completed in 100 level or higher courses.

12 or more credit hours completed in 100 level or higher courses? Yes _____ No _____

If yes, Global GPA: _____

Global GPA	Value Assigned
4.00	25
3.90-3.99	20
3.75-3.89	15
3.50-3.74	10
3.00-3.49	5

POINTS RECEIVED: _____

II. Completed Curriculum Course Work: Applicants who have completed 12 or more credit hours in the approved PN curriculum from any regionally accredited college or Council on Occupational Education accreditation with a cumulative GPA of 3.0 or higher will receive 25 points.

12 or more hours of PN curriculum courses completed? Yes _____ No _____

If yes, cumulative GPA in approved curriculum courses: _____

POINTS RECEIVED: _____

III. Course Success: Students who have completed at least 12 hours of curriculum work and passed PN curriculum courses with a grade of "C" or better on the FIRST attempt will receive 25 points.

12 or more hours of PN curriculum courses completed? Yes _____ No _____

If yes, curriculum courses taken passed on first attempt with a "C" or better? Yes _____ No _____

POINTS RECEIVED: _____

TOTAL POINTS RECEIVED: _____



PRACTICAL NURSING

Practical Nursing Program Requirements for Application Fall 2019

(Return this form WITH your application to admissions or email to as_admissions@kctcs.edu)

Student Name: _____

Student ID#: _____

The applicant is responsible to see that the following requirements are met and that all documents required for application are on file in the admissions office no later than May 17, 2019. Please place your initials on the lines beside each circle indicating the requirement has been or will be met and return this form with your completed application.

- _____Nursing at the technical level involves the provision of direct care for individuals and is characterized by the application of verified knowledge in the skillful performance of nursing functions. **All students should possess sufficient:**
 1. Visual acuity, such as is needed in preparation and administration of medications, and for the observation necessary for patient assessment and nursing care;
 2. Auditory perception to receive verbal communication from patients and members of the health care team and to assess health needs of people through the use of monitoring devices such as cardiac monitors, stethoscopes, IV infusion pumps, fire alarms, etc.;
 3. Gross and fine motor coordination to respond promptly and to implement the skills, including manipulation of equipment, required in meeting health needs;
 4. Communication skills (speech, reading, writing) to interact with individuals and to communicate their needs promptly and effectively, as may be necessary in the individual's interest; according to KAR 314.051(1)(c) An applicant for a license to practice as a licensed practical nurse shall file with the board a written application for a license verified by oath, that the applicant; (c) Is able to understandably speak and write the English language and to read the English language with comprehension;
 5. Intellectual and emotional functions to plan and implement care for individuals.
- _____Application for admission to the college.
- _____Application for admission to the Practical Nursing Program.
- _____Official high school transcript indicating that the applicant has or will complete a high school course of study or a passing GED official score report.
- _____Official transcripts of all postsecondary work completed at other institutions.
- _____Submit results of college readiness benchmark scores. Students must meet program admissions criteria according to the ACTC Policy for Assessment and Placement.
- _____Will have proof of successful completion of a Medicaid Nurse Aide equivalent course with a grade of "C" or better within the past three years or proof of active status on the Medicaid Nurse Aide Registry by the first day of PN courses.
- _____Will have a current Healthcare Provider CPR card prior to the first day of NPN courses.
- _____View online advising conference on the ACTC PN Website and submit proof of completion form with application.
- _____Global GPA of 2.5 or higher (on a 4.0 scale)
- _____Demonstration of computer/digital competency or equivalent computer literacy course, such as DLC 100 or CIT 105 (3 credit hours) with a grade of "C" or better prior to the first day of NPN courses.
- _____Completion of all prerequisite courses with a grade of "C" or better prior to the first day of NPN courses (see PN Program Curriculum page).



**PRACTICAL
NURSING**

**Practical Nursing Program Application Fall 2019
(Turn this form into the admissions office OR email it to as_admissions@kctcs.edu)**

Please print:

I, _____ (_____) wish to apply to the
(Full Name) (Student ID#)

Practical Nursing Program at Ashland Community and Technical College for the fall semester of _____ (year).

Current mailing address (include street address, city, State and zip code): _____

Current email address: _____

Home or Cell Phone Number: _____

Names of post-secondary schools (includes vocational or technical colleges) from which transcripts have been sent:

If currently on the Nurse Aide Registry, please list state and registry number:

____ (please initial) I have read the "Practical Nursing Program Information Packet" and have included the "Requirements for Application" form and the online "Advising Conference Certificate of Completion" with this application.

I understand that I must have all of the requirements listed on the "Requirements for Application" form completed as written. I understand that the deadline for application to the Practical Nursing program is May 17, 2019 and that any documents/requirements received after that date will result in my application being incomplete, and therefore not considered. I have received a "Practical Nursing Information Packet" form and have read this document in its entirety and have had all questions concerning the program and the application process explained to me. I know that I must complete a new application each year.

Student signature: _____ Date: _____

****Students will receive notification of acceptance via a letter sent to the email address listed above.**

****To be completed by admissions:**

Date Application (with "Requirements for Application" form and "Advising Conference Certificate of Completion" attached) received: _____

Received by: _____ (admissions staff)