

**Academic Calendar
Spring 2019 (Term Code 4186)**

Spring 2019 1/14/19-5/12/19 Session 1 16 weeks		First Bi-Term 1/14/19-3/10/19 Session M03 8 weeks	12-week Session 2/11/19-5/12/19 Session M02 12 weeks	Second Bi-Term 3/18/19-5/12/19 Session M04 8 weeks
October 1	Registration begins for Spring 2019 term*	October 1	October 1	October 1
December 28	Last day to enroll in Tuition Payment Plan with no down payment	December 28	December 28	December 28
January 2	Last day to submit an Admission Application	January 2	January 28	March 4
January 4	Last day to enroll in Tuition Payment Plan with a 25% down payment	January 4	January 4	January 4
January 6 January 13	Cancellation for non-payment before classes begin <i>Students are expected to make payment arrangements** upon enrollment. Students who are enrolled, and have a balance as of these dates, may be cancelled. Any reinstatement into courses, after this cancellation date, will incur a \$75 fee.</i>	January 13	February 10	March 17
January 14	First day of class	January 14	February 11	March 18
January 16	Last day to add a class (Register)	January 15	February 12	March 19
January 20	Last day to withdraw from a course and receive a 100% refund	January 17	February 15	March 21
January 20	Last day to change option from audit to credit	January 17	February 15	March 21
January 20	Last day to withdraw from a course <i>without</i> receiving a grade of "W"	January 17	February 15	March 21
January 21	Martin Luther King Jr. Holiday (College closed)	January 21	N/A	N/A
February 12	Last day to withdraw from a course and receive a 50% refund	January 29	March 5	April 1
February 18	President's Day Holiday (College Closed)	February 18	February 18	N/A
March 1	Registration begins for the Summer and Fall 2019 terms*	March 1	March 1	March 1
March 11	Midterm	February 11	March 25	April 15
March 11	Last day to withdrawal <i>without</i> instructor's signature and receive a grade of "W"	February 11	March 25	April 15
March 11	Last day to change from credit to audit	February 11	March 25	April 15
March 11	Last day to apply for graduation (degrees, diplomas, or certificates)	March 11	March 11	March 11
March 11	<i>Second Bi-Term</i> --Last day to enroll in Tuition Payment Plan with 50% down payment	N/A	N/A	March 11
March 11-17	Spring break	N/A	March 11-17	N/A
March 29	In service day (No classes)	N/A	March 29	March 29
April 19	Good Friday- College closes at 11:45am	N/A	April 19	April 19
May 3	Last day for students, <i>at the discretion of the instructor</i> , to withdraw from a course with a grade of "W"	March 1	May 3	May 3
May 4	End of class work	March 2	May 4	May 4
May 6-12	Final examinations	March 4-5	May 6-12	May 6-7
May 13	Graduation (6:30pm @ Paramount Arts Center)	May 13	May 13	May 13

*To register for classes, students can call the Advising Center (606-326-2040) to schedule an appointment with their advisor.

**Payment arrangements *may* include: Veterans, Third-party pay, Financial Aid, payment plan, and/or self-pay.

***College offices are open Monday-Friday only. Students should use the *Online Withdraw Request*, in Self-Service, to drop/withdraw from a class.

Please note: Unpaid accounts are subject to referral to the Kentucky State Department of Revenue and will result in the assessment of collection charges