

BOARD OF DIRECTORS MEETING

College Drive Campus

April 24, 2018

Minutes

MEMBERS PRESENT: Alan Alley, Rick Clark, Kathryn Davis, Brooke Elswick-Robinson, Greg Jackson, Leigh Latherow, Mikaela McDonald, Ann Perkins, Ramona Salyer, Chrisha Spears

ALSO PRESENT: Kay Adkins, Karen Blevins, Steve Flouhouse, Jesse Hurst, Mike James, John McGlone, Pam Miller, Steve Woodburn

CALL TO ORDER

Board Chair, Ann Perkins, called the meeting to order at 8:32 a.m. in the John & Pat Stewart Board Room on the College Drive Campus of Ashland Community and Technical College. She invited all to introduce themselves.

APPROVAL OF PREVIOUS MINUTES

Members reviewed the minutes of the March 2, 2018 meeting. Rick Clark made a motion to accept the minutes as written. Greg Jackson seconded the motion. All voted to approve the minutes.

ARTICLES OF INCORPORATION

Dr. Kay Adkins, President & CEO, informed BOD members that it was time to update the ACTC Board of Directors' Bylaws and Code of Ethics. She noted the action is a means of transparency. A motion was made by Kathryn Davis and seconded by Rick Clark to accept the updated Bylaws/Code of Ethics (copy attached). By vote, all approved. The necessary members signed the documents.

EVALUATION OF PRESIDENT ADKINS

Ann Perkins, Chair of the ACTC Board of Directors, led members in the annual evaluation of the president. Due to Dr. Adkins' upcoming retirement, KCTCS president Dr. Jay Box approved an abbreviated form of evaluation. Dr. Adkins used a PowerPoint presentation to discuss her accomplishments for FY 2017-2018. Using the *KCTCS College Board of Directors Annual Evaluation of the College President's Performance and Effectiveness* form as their guide (copy attached), Board members unanimously rated Dr. Adkins' performance as **EE** in every category. They felt privileged to serve under her leadership and wished her many years of happy retirement.

FY2018-2019 BUDGET (copy attached)

President Adkins gave an overview explaining the revenues and expenditures for the FY 2018-2019 budget. She explained item-by-item each revenue fund and also explained Performance Based Funding and its effect on the ACTC budget. In addition, she walked members through the expenditures explaining each category. Leigh Latherow made the motion to accept the FY 2018-2019 Recurring Revenue & Expenditure Budget. Ramona Salyer seconded the motion. All approved the FY2018-2109 budget.

UPCOMING MEETINGS

Chair Perkins led a discussion regarding upcoming meetings for FY2018-2019. The group favored morning meetings. It was decided that Pam Miller would send out a proposed list of dates soon and members will be able to check their calendars for availability.

BOARD CHAIR COMMENTS

Ann announced that she will host a retirement celebration for Dr. Adkins and will be in contact with members soon with information.

ADJOURN

Board Chair, Ann Perkins, adjourned the meeting at 10:52 a.m.

Respectfully submitted,
Pam Miller, Recorder