

BOARD OF DIRECTORS MEETING
College Drive Campus
April 12, 2017
Minutes

MEMBERS PRESENT: Toni Armstrong, Nicole Griffith-Green, Keri Jones, Leigh Latherow, Ramona Salyer, Chrisha Spears, John Stewart, Jr.

MEMBERS ABSENT: Ann Perkins

ALSO PRESENT: Kay Adkins, Pam Miller, Kathy Riley

CALL TO ORDER

Board Chair, John Stewart, called the meeting to order at 9:00 a.m. in the John and Pat Stewart Board Room on the College Drive Campus of Ashland Community and Technical College.

APPROVAL OF PREVIOUS MINUTES

Members reviewed the minutes of the January 18, 2017 meeting. Toni Armstrong made the motion to accept the minutes as written. Nicole Griffith-Green seconded the motion. All voted to approve the minutes.

APPROVAL OF 2017-2018 MEETING DATES

John Stewart drew attention to the proposed meeting dates. He asked board members to contact the President's office if they had conflicts with any of the dates. The May 3rd meeting time was set for 11:30 a.m. Dr. Adkins noted that the October 27th workshop date was set at the System Office and could not be changed.

EVALUATION OF PRESIDENT ADKINS

Board members conducted their annual evaluation of the ACTC president. The evaluation was very complimentary of Dr. Kay Adkins' performance in the 2016-2017 year. Using the System provided evaluation tool Board members rated Dr. Adkins' performance as **Exceeds Expectations (EE)** in all areas. Comments from the evaluation will be composed in letterform and sent from John Stewart, Chair, to KCTCS President Dr. Jay Box. Board members will receive a copy of the letter.

BOARD CHAIR COMMENTS

Chair John Stewart reminded members of the upcoming May 3 meeting and its purpose to approve the ACTC 2017-2018 budget.

KATHY RILEY COMMENTS

Kathy announced her retirement as Executive Administrative Assistant to the President effective June 1, 2017. She voiced her pleasure in her nearly 20 years of employment at ACTC.

ADJOURN

Board Chair, John Stewart, adjourned the meeting at 11:38 p.m.

Respectfully submitted,
Pam Miller, Recorder