

# APPLICATION FOR EMPLOYMENT

## An Equal Opportunity Employer



**Main Office:** 1511 South Hwy 6, P.O. Box 914, Price, UT 84501, (877) 544-2291, Fax (435) 637-9601

**Ashland, KY Facility:** 12005-1/2 Virginia Blvd., 41102 (877)-543-9199, Fax (606) 644-0432

**Henderson, KY Facility:** 1008 -B Amiet Rd., 42420 (270) 827-6000, Fax (270) 831-6666

**Grand Junction, CO Facility:** 595 N Westgate Dr., 81505 (877) 543-7903. Fax (970) 254-0290

[www.intermountainelectronics.com](http://www.intermountainelectronics.com)

Intermountain Electronics does not discriminate on the basis of race, religion, national origin, sex, age, disability, or any other status protected by law or regulation. It is our intention that all qualified applicants are given equal opportunity and that selection decisions be based on job-related factors. If you require reasonable accommodation to ensure full participation in our recruitment and selection process, please attach a description of the desired accommodation.

**Instructions:** Answer each question full and accurately. **DO NOT SUBSTITITUE A RESUME** or refer to **SEE RESUME** for any of the questions contained in this application. **PROVIDE ONLY THE INFORMATION ASKED FOR ON THIS EMPLOYMENT APPLICATION.** No action can be taken on this application until you have answered all questions. Use blank paper if you do not have enough room on this application. **PLEASE PRINT**, except for signature on last page of application. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based upon non-job related information.

### PERSONAL INFORMATION

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Present Street Address City State Zip Code

Phone No: Home ( ) \_\_\_\_\_ Office ( ) \_\_\_\_\_ Message ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_

If hired, can you furnish proof you are eligible to work in the U.S.? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you 18 years of age or older? \_\_\_\_\_ Yes \_\_\_\_\_ No

### EMPLOYMENT DESIRED

Position Applied For: \_\_\_\_\_ Are You Seeking: Full-Time Circle Part-Time Temporary

When Could You Start Work? \_\_\_\_\_ Wage/Salary Desired: \_\_\_\_\_/hour

Have you ever applied for employment here before? \_\_\_ Yes \_\_\_ No If yes, when? \_\_\_\_\_

Were you ever employed here? \_\_\_ Yes \_\_\_ No If yes, when? \_\_\_\_\_

Are any of your relatives employed by Intermountain Electronics? \_\_\_ Yes \_\_\_ No If Yes, state names and relationships \_\_\_\_\_

Are you presently employed? \_\_\_ Yes \_\_\_ No

If hired, will you be willing to work overtime if required? \_\_\_ Yes \_\_\_ No

Have you worked or attended school under any other names? \_\_\_ Yes \_\_\_ No If Yes, give names: \_\_\_\_\_

Have you ever been convicted of any law violation? Include any plea of "guilty" or no "contest." Exclude minor traffic violations. \_\_\_ Yes \_\_\_ No If yes, give details \_\_\_\_\_

(A conviction will not necessarily disqualify an applicant for employment.)

Have you ever been discharged or forced to resign from any position? \_\_\_ Yes \_\_\_ No If yes, give details \_\_\_\_\_

List names of employers in consecutive order with present or last employer listed first. Account for all periods of time including military service and any periods of unemployment. If self-employed, give firm name and supply business references. You may exclude organizations which indicate race, color, religion, gender, national origin, disability or other protected status. List base salary only. **Note:** A job offer may be contingent upon acceptable references from current and former employers.

NAME OF EMPLOYER		JOB TITLE AND DUTIES	
ADDRESS		DATES OF EMPLOYMENT (MO/YR): FROM TO	
CITY, STATE, ZIP CODE		PAY: START \$ FINAL \$	
SUPERVISOR(S)	TELEPHONE	REASON FOR LEAVING	
NAME OF EMPLOYER		JOB TITLE AND DUTIES	
ADDRESS		DATES OF EMPLOYMENT (MO/YR): FROM TO	
CITY, STATE, ZIP CODE		PAY: START \$ FINAL \$	
SUPERVISOR(S)	TELEPHONE	REASON FOR LEAVING	
NAME OF EMPLOYER		JOB TITLE AND DUTIES	
ADDRESS		DATES OF EMPLOYMENT (MO/YR): FROM TO	
CITY, STATE, ZIP CODE		PAY: START \$ FINAL \$	
SUPERVISOR(S)	TELEPHONE	REASON FOR LEAVING	
NAME OF EMPLOYER		JOB TITLE AND DUTIES	
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CITY, STATE, ZIP CODE		PAY: START \$ FINAL \$	
SUPERVISOR(S)	TELEPHONE	REASON FOR LEAVING	
NAME OF EMPLOYER		JOB TITLE AND DUTIES	
ADDRESS		DATES OF EMPLOYMENT (MO/YR): FROM TO	
CITY, STATE, ZIP CODE		PAY: START \$ FINAL \$	
SUPERVISOR(S)	TELEPHONE	REASON FOR LEAVING	

**EDUCATION**

Please circle the highest grade completed 7 8 9 10 11 12 13 14 15 16 16+  
 School Name and Location Degree/Certificate Course of Study

High School		
College or University		
Vocational or Technical		
Other job related training		

**SPECIAL SKILLS & QUALIFICATIONS:** Summarize special job related skills and qualifications acquired from employment or other experience.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**REFERENCES: Provide Three Work References (Do Not Use Your Relatives)**

Complete Name and Title	Complete Address	Work Phone/Email Address	Yrs Known

**GENERAL INFORMATION**

May we contact your current employer for references? \_\_\_ Yes \_\_\_ No

List any Job Related Professional Designations: \_\_\_\_\_

For Driving Jobs Only: Do you have a valid driver's license? \_\_\_ Yes \_\_\_ No

State Licensed In \_\_\_\_\_

Have you had your driver's license suspended or revoked in the last 3 years? \_\_\_ Yes \_\_\_ No If yes, give details:

\_\_\_\_\_

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**AGREEMENT (Please read each statement carefully before signing)**

I hereby apply for employment with Intermountain Electronics and state that:

The information contained in this application and supporting documents is true to the best of my knowledge and belief. I understand and agree that, if in the opinion of Intermountain Electronics, I have made any misrepresentations or false statements in connection with the application and supporting documents, Intermountain Electronics may reject my application or, if employed, may terminate my employment.

I understand that all the information furnished in this application and supporting employment documents may be verified. I authorize the investigation of any or all statements contained in this application and supporting employment documents and release any and all information relative to such verification and release such individuals, organizations and Intermountain Electronics from any and all liability for any claim or damage resulting there from. I understand that Intermountain Electronics will provide a separate Disclosure and Release required by law that will permit Intermountain Electronics to make such inquiries through the services of a third party.

I understand that following an offer of employment, employment may be contingent upon successfully completing a drug examination, physical examination, and other screening evaluations. I consent to release of any or all personal and/or professional information as may be deemed necessary to judge my capability to do the work for which I am applying.

In accordance with the Immigration Reform and Control Act of 1986, I understand that I will be required to provide documentation as to my identity and authorization to work in the U.S. should employment be offered to me.

I have received, read and understand the company's written summary of the physical requirements and essential functions of the position for which I have made application. By my signature below I acknowledge that I am able to perform the essential functions of the job, with or without reasonable accommodation, if I am selected.

**I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENTS BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. ANY EMPLOYMENT WITH INTERMOUNTAIN ELECTRONICS IS AT-WILL, MEANING THE EMPLOYER OR EMPLOYEE CAN END THE EMPLOYMENT RELATIONSHIP AT ANY TIME FOR ANY OR NO REASON AND WITH OR WITHOUT NOTICE.**

I state that I have made no willfully false or misleading statements in this application or otherwise and that I will make no willfully false or misleading statements about my ability to perform if I am selected to continue in the interview/selection process.

Signature \_\_\_\_\_ Date \_\_\_\_\_

This application will remain active during the specific recruitment for the position for which you have applied.

## APPLICANT DATA RECORD

THE FOLLOWING INFORMATION IS REQUESTED FOR REPORTING PURPOSES ONLY AND WILL NOT BE USED IN MAKING SELECTION DECISIONS. COMPLETION IS VOLUNTARY. THIS FORM WILL BE SEPERATED FROM THE APPLICATION. THE INFORMATION OBTAINED WILL BE KEPT CONFIDENTIAL AND MAY ONLY BE USED IN ACCORDANCE WITH THE PROVISIONS OF APPLICABLE LAWS, EXEUTIVE ORDERS, AND REGULATIONS, INCLUDING THOSE THAT REQUIRE THE INFORMATION TO BE SUMMARIZED AND REPORTED TO THE FEDERAL GOVERNMENT FOR CIVIL RIGHTS ENFORCEMENT. WHEN REPORTED, DATA WILL NOT IDENTIFY ANY SPECIFIC INDIVIDUAL.

Position Applied For \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

### GENDER:

- Female  
 Male

### RACE:

- Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
- Black or African American – A person having origins in any of the black racial groups of Africa.
- White – A person having origins in any of the original peoples of Europe, North Africa or Middle East.
- Native Hawaiian or Other Pacific Islander – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- American Indian or Alaska Native – A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- Two or More Races – All persons who identify with more than one of the above five races.

### VETERAN/U.S. MILITARY STATUS:

- Non-Veteran  
 Veteran

***Information on this page will NOT be kept in your applicant file.***

