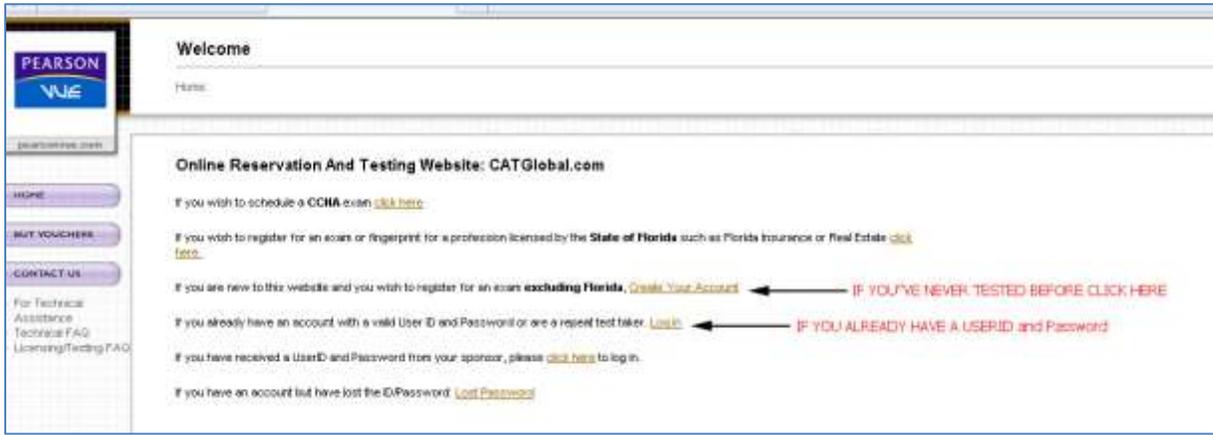
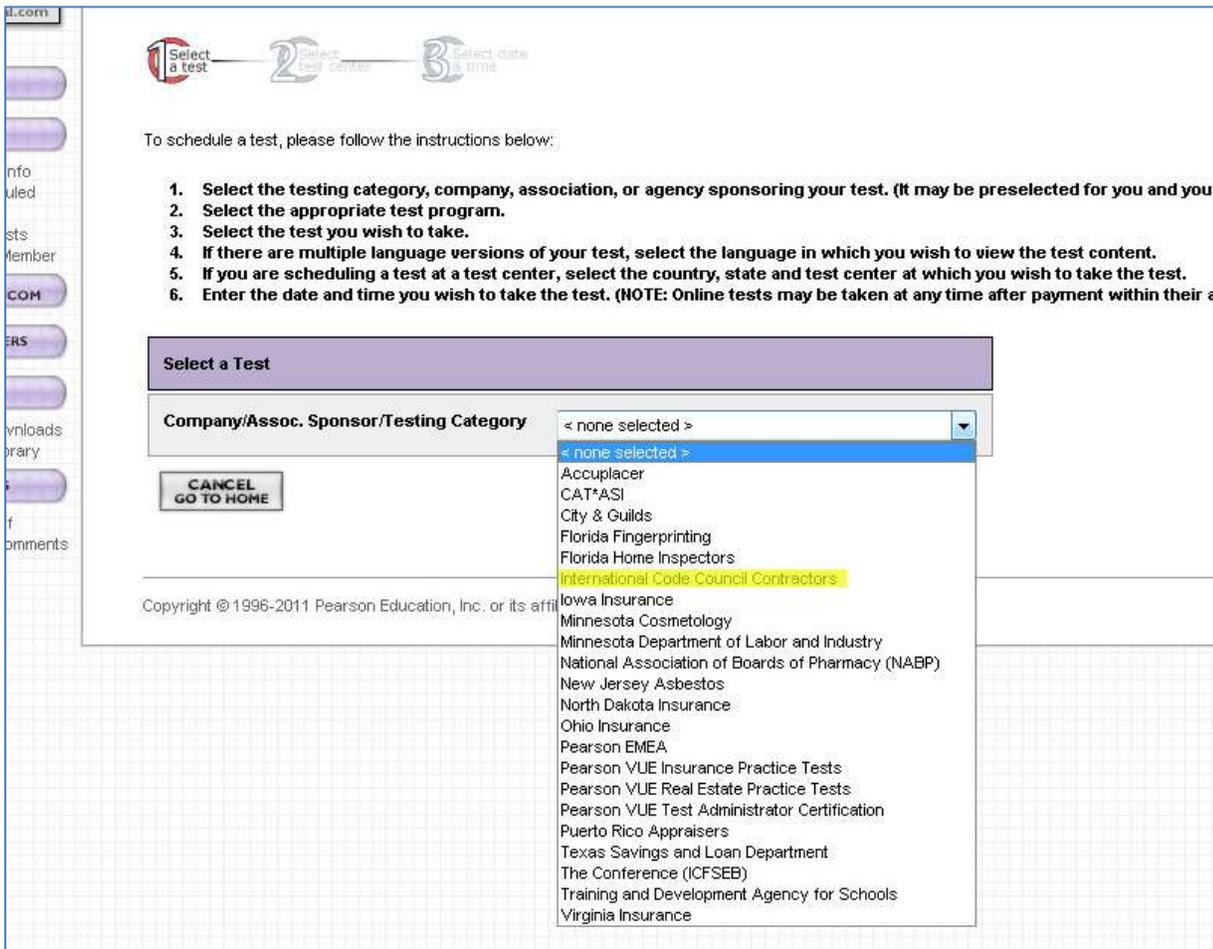


INSTRUCTIONS FOR RESERVING A PEARSON VUE EXAM

1. Go to www.catglobal.com
2. If you are a new user and have never registered for a test through Pearson Vue, you will need to click on the “Create Your Account” link (see below)
3. If you have a User ID and PW for Pearson Vue you will simply need to log in (see below).



4. Once you are logged in, you should see a drop down menu. You should choose “International Code Council”



5. On the next screen you should select “International Code Council Contractors – Public” (see below)

To schedule a test, please follow the instructions below:

1. Select the testing category, company, association, or agency sponsoring your test. (It may be preselected for you and you may need to fill out some additional information before proceeding.)
2. Select the appropriate test program.
3. Select the test you wish to take.
4. If there are multiple language versions of your test, select the language in which you wish to view the test content.
5. If you are scheduling a test at a test center, select the country, state and test center at which you wish to take the test.
6. Enter the date and time you wish to take the test. (NOTE: Online tests may be taken at any time after payment within their administration window.)

Select a Test

Company/Assoc. Sponsor/Testing Category: International Code Council Contractors

Test Program: < none selected >

CANCEL GO TO HOME

Copyright © 1996-2011 Pearson Education, Inc. or its affiliate(s). All rights reserved. Terms | Privacy | Contact

6. On the next screen you will need to choose the test you would like to take. Below is the list of the numbers for the KY exams:

218 - Kentucky Low Voltage Electrician
701 - Kentucky Standard Master Electrician
703 - Kentucky Standard Journeyman Electrician
209 - Kentucky Fire Sprinkler Inspector
700 - Kentucky Fire Alarm Inspector
231 - Kentucky Business and Law
595 - Kentucky Master HVAC
596 - Kentucky Limited Journeyman Duct Mechanic
597 - Kentucky Limited Journeyman Installer Mechanic
598 - Kentucky Journeyman HVAC Mechanic

7. You will next be asked to choose a test center. The test center in Ashland Community & Technical College is Test Center #1810 (see below):

To select a test center, click on each of the dropdown boxes to view your options and select from the list.

Select a Test Center

Country: UNITED STATES

State, City: KY, Ashland

Center Name/Address: 1810 - Ashland PVTC

CANCEL GO TO HOME **BACK** **CONTINUE**

8. The next screen asks you to choose a test date. ACTC does Pearson Vue Testing on Tuesdays at 10:00AM (occasionally there is a test available at 11:30AM). You will need to click on the date and then click on the time and continue to the next screen.
9. Once you've chosen your date and time, you will be taken to a review screen where you can look over all the information then proceed to checkout.
10. You will need to complete the checkout process by paying with a credit card, voucher or direct debit.
11. You should receive a confirmation once you completed this step.

If you have any questions, please feel free to contact Robin Harris at (606) 326-2252 or Robin.Harris@kctcs.edu