



Practical Nursing Program Information (keep this page for your reference)

- The Practical Nursing program prepares individuals to practice within the legal scope of practical nursing under the supervision of a registered nurse or physician. Use of the nursing process at the practical nursing level toward the maintenance of health and prevention of illness, the observation and nursing care of persons experiencing changes in their health processes, and the evaluation of health practices of patients are emphasized. The graduate is prepared to apply to a state board of nursing for approval to sit for the NCLEX-PN Exam.
- Upon completion of the program the student can:
 1. Assume the role of a competent, caring practical nurse in a variety of health care settings under the direction of a registered nurse, physician or dentist.
 2. Use the human caring phenomena and the nursing process in providing nursing care.
 3. Demonstrate self-direction and responsibility for maintaining nursing competence by pursuing personal and professional development.
 4. Communicate effectively with all members of the health care team.
 5. Demonstrate accountability of practice with adherence to ethical and legal standards of the profession.
- Classroom instruction in theory and basic nursing skills is provided on campus. Under the guidance of program faculty, students gain valuable experience in the care of all ages in a variety of health care settings and/or community agencies- hospitals, long-term care facilities, clinics and child care centers. (Transportation to the community agencies is the responsibility of each student.)
- Acceptance in the Practical Nursing program is based on a selective admission process. Selection of students for the Practical Nursing program will be made by a Practical Nursing Admissions Committee, which is appointed for this purpose. Admissions will be based on a weighted point scale. Please refer to the "Selective Admission Score Sheet" for areas in which points may be accumulated. Points will only be granted for course work and test scores received prior to the application deadline of March 30, 2015.
- Students are admitted to the program in the Fall Semester of each year. College applications and class schedules are on the web at www.ashland.ktcts.edu
- Progression in the Practical Nursing program is contingent upon achievement of a grade of "C" or better in each course and maintenance of a 2.0 cumulative grade point average or better (on a 4.0 scale).
- The Kentucky Board of Nursing (KBN) may deny a nursing graduate admission to the NCLEX-PN Exam if an individual has been convicted of a misdemeanor or felony that involves acts that bear directly on the qualifications of the graduate to practice nursing.
- Enrollment in the Practical Nursing program may be limited because of available clinical/ laboratory facilities, as well as faculty and financial resources.
- Admission is open to all qualified students regardless of economic or social status and without discrimination on the basis of race, color, creed, sex, marital status, beliefs, age, national origin or disability.
- In addition to other qualifications, the college will, in compliance with KCTCS regulations and in the manner and to the extent permitted by law, endeavor to provide opportunities to all students in order to promote diversity among the student population in the Practical Nursing program.
- CPR (Healthcare Provider Course) requirements must be successfully completed prior to enrolling in the first nursing course and must be kept current throughout the program. Documentation of active status on the Medicaid Nurse Aide Registry or successful completion of an equivalent course within the previous three years is required prior to enrolling in the first nursing course. Documentation of computer literacy as defined by KCTCS is required prior to enrolling in the first nursing course.
- The fee schedule can be found in the ACTC catalog. In addition to tuition, Practical Nursing students are responsible for transportation to various health agencies, purchase of books, purchase of liability insurance, purchase of uniforms and other required supplies. All students admitted to the program are required to submit documentation of immunizations, including Hepatitis-B, MMR and results of a recent TB test. Students enrolled in nursing courses are also required to complete a drug screen and background check arranged through the program at their expense in order to participate in learning at various clinical sites.
- **For further details or questions contact Terri Ratliff, Practical Nursing Program Coordinator, at 606-326-2465 or terri.ratliff@kctcs.edu .**



Community & Technical College

**Practical Nursing Program Curriculum
(keep this page for your reference)**

The following is the curriculum for the Practical Nursing program. Depending on the general education courses taken by the student, he/she, upon completion of the program, will be eligible for either diploma or degree credentials. The student is encouraged to discuss curriculum options with his/her advisor prior to enrolling in courses. General education courses may be taken prior to admission. If general education courses are not taken prior to admission they must be taken in the sequence stated below:

PREREQUISITE COURSES	CREDITS	FIRST SEMESTER COURSE SCHEDULE (FALL)	CREDITS	SECOND SEMESTER COURSE SCHEDULE (SPRING)	CREDITS	THIRD SEMESTER COURSE SCHEDULE (FALL)	CREDITS
-NAA 100 Nursing Skills I or equivalent 75 hour nurse aide course	3	-PSY 223 Developmental Psychology (if applicable)	3	-ENG 101 Writing I (or COM 252 or COM 181)	3	-NPN 206 Med-Surg II	6
-CIT 105 Intro to Computers (or proof of digital literacy)	3	-CLA 131 Medical Terminology (or MIT 103 or AHS 115 or AHS 120)	3	-NPN 135 Intro to Health Deviation	6	-NPN 215 Nursing Trends & Issues	1
-AHS 100 Human Growth & Development or PSY 110 General Psychology	3	-BIO 139 Anatomy & Physiology II with lab (if applicable)	4	-NPN 201 Child Bearing Family	3	-NPN 210 Clinical Practicum	4
-BIO 135 Basic Anatomy & Physiology (with lab) or BIO 137 Anatomy & Physiology I (with lab)	4	-NPN 101 Nursing Fundamentals	6	-NPN 202 Med-Surg I	6		
		-NPN 111 Pharmacology	3				
		-NPN 125 Mental Health	3				



Practical Nursing Program
Requirements for Application
(return this form with your application)

Student Name: _____

Student ID#: _____

The applicant is responsible to see that the following requirements are met and that all documents required for application are on file in the admissions office no later than March 30, 2015. Please place your initials on the lines beside each circle indicating the requirement has been or will be met and return this form with your completed application.

- _____ Nursing at the technical level involves the provision of direct care for individuals and is characterized by the application of verified knowledge in the skillful performance of nursing functions. **All students should possess sufficient:**
 1. Visual acuity, such as is needed in preparation and administration of medications, and for the observation necessary for patient assessment and nursing care;
 2. Auditory perception to receive verbal communication from patients and members of the health care team and to assess health needs of people through the use of monitoring devices such as cardiac monitors, stethoscopes, IV infusion pumps, fire alarms, etc.;
 3. Gross and fine motor coordination to respond promptly and to implement the skills, including manipulation of equipment, required in meeting health needs;
 4. Communication skills (speech, reading, writing) to interact with individuals and to communicate their needs promptly and effectively, as may be necessary in the individual's interest; according to KAR 314.051(1)(c) An applicant for a license to practice as a licensed practical nurse shall file with the board a written application for a license verified by oath, that the applicant; (c) Is able to understandably speak and write the English language and to read the English language with comprehension;
 5. Intellectual and emotional functions to plan and implement care for individuals.
- _____ Application for admission to the college.
- _____ Application for admission to the Practical Nursing Program (**You can log on to your ACTC Student Self Service account to check your file**).
- _____ Official high school transcript indicating that the applicant has or will complete a high school course of study or a passing GED official score report.
- _____ Official transcripts of postsecondary work completed at other institutions. **Transcripts are official only if legible and mailed from school to school.**
- _____ Results of ACT/COMPASS or equivalent test scores. Students must meet program admissions criteria according to the ACTC Policy for Assessment and Placement (see entry level scores on the "Selective Admission Score Sheet"). Entry level scores must be met OR documentation placed on file of successful completion of transitional courses in areas the student scores below required entry level scores. **Scores received after the deadline will not be considered.**
- _____ Will have proof of successful completion of a Medicaid Nurse Aide equivalent course with a grade of "C" or better within the past three years or proof of active status on the Medicaid Nurse Aide Registry **prior to the first day of NPN courses.**
- _____ Will have a current Healthcare Provider CPR card **prior to the first day of NPN courses.**
- _____ Attend a preadmission conference with the program coordinator or the coordinator's designee.
- _____ Cumulative GPA of 2.5 or higher (on a 4.0 scale) based on all college work completed prior to March 30, 2015.
- _____ Demonstration of computer/digital competency or equivalent computer literacy course, such as CIT 105 (3 credit hours).
- _____ Completion of the following courses with a grade of "C" or better **prior to the first day of NPN courses:**
 1. AHS 100 (Human Growth and Development) OR PSY 110 (General Psychology)
 2. BIO 135 (Basic Anatomy & Physiology with lab) OR BIO 137 (Anatomy & Physiology I with lab)



**Practical Nursing Program
Selective Admission Score Sheet**
(Admissions will complete, keep this copy for your reference)

Student Name: _____ **Student ID#:** _____

I. Test Scores (ACT/COMPASS/Other Equivalent): Students receive 10 points in each area if they score **ABOVE** admission criteria entry level scores.

READING

<u>TEST</u>	<u>ENTRY LEVEL SCORE</u>	<u>SCORE ACHIEVED</u>	
ACT	20	_____	
SAT	470	_____	
COMPASS	85	_____	
ASSET	44	_____	
KYOTE	20	_____	
TABE A	12.2	_____	
WORK KEYS	82	_____	READING POINTS RECEIVED: _____

ENGLISH (WRITING)

<u>TEST</u>	<u>ENTRY LEVEL SCORE</u>	<u>SCORE ACHIEVED</u>	
ACT	18	_____	
SAT	430	_____	
COMPASS	74	_____	
ASSET	43	_____	
KYOTE	6	_____	
TABE A	12.8	_____	ENGLISH POINTS RECEIVED: _____

MATH

<u>TEST</u>	<u>ENTRY LEVEL SCORE</u>	<u>SCORE ACHIEVED</u>	
ACT	19	_____	
SAT	460	_____	
COMPASS	36 (Algebra Domain)	_____	
ASSET	41 (El. Alg.)	_____	
	39 (Int. Alg.)	_____	
KYOTE (MCR)	22	_____	MATH POINTS RECEIVED: _____

II. Completed Curriculum Course Work: Applicants who have completed 12 or more credit hours in the approved curriculum with a cumulative GPA of 3.0 or better from any regionally accredited college or Council on Occupational Education accreditation will receive 25 points. (GPA will be calculated on 12 hours of course work with the highest grades received).

12 or more hours of curriculum courses completed? Yes _____ No _____

Cumulative GPA in those courses: _____ POINTS RECEIVED: _____

III. Math Credit: Applicants who have completed Math 110 or higher with a letter grade of “C” or better will receive 25 points.

Yes _____ NO _____
Course Completed: _____ POINTS RECEIVED: _____

TOTAL POINTS RECEIVED: _____



Practical Nursing Program Application
(return this form to admissions)

Please print:

I, _____ (Full Name) (_____ (Student ID#)) wish to apply to the

Practical Nursing Program at Ashland Community and Technical College for the fall semester of _____ (year).

Current mailing address (include street address, city, state and zip code): _____

(Your letter will be mailed to this address)

Social Security Number (required for Kentucky Board of Nursing certified list): _____

Names of post-secondary schools (includes vocational or technical colleges) from which transcripts have been sent:

If currently on the Nurse Aid Registry, please list state and registry number: _____

____ (please initial) I have read the "Practical Nursing Program Information" form and have included the "Requirements for Application" form, initialed, with this application.

I understand that I must have all of the requirements listed on the "Requirements for Application" form completed as written. I understand that the deadline for application to the fall 2015 Practical Nursing program is March 30, 2015 and that any documents/requirements received after that date will result in my application being incomplete, and therefore not considered. I have received a "Practical Nursing Information" form and have read this document in its entirety and have had all questions concerning the program and the application process explained to me. I know that I must complete a new application each year.

Student signature: _____ **Date:** _____

****To be completed by admissions:**

Date Application (with "Requirements for Application" form attached) received: _____

Received by: _____ (admissions staff)