BOARD OF DIRECTORS MEETING
Science Lab – Room 317 – South Roberts Drive Campus
June 5, 2012
Minutes

MEMBERS PRESENT: John Clark, Carl Edwards, Dr. Mary Cat Flath, Marganna Phelps, Kathy Riley, Ramona Salyer, John Stewart, Chair

ALSO PRESENT: Greg Adkins, Karen Blevins, Mike James of *The Independent*, Janie Kitchen, Willie McCullough, Louise Shytle, Stu Taylor

MEMBERS ABSENT: Toni Armstrong, Ashley Barada, Ann Perkins

CALL TO ORDER
John Stewart, Chair, called the meeting to order at 12:00 p.m. in the Science Lab (room 317) on the South Roberts Drive Campus. He announced the purpose of the meeting was the annual evaluation of the President.

APPROVAL OF MINUTES
Dr. Mary Cat Flath made the motion to accept the minutes of the May 9, 2012 meeting. Ramona Salyer seconded the motion. John Stewart, Chair, asked for discussion. There was none. By vote, all were in favor thus the minutes were accepted as written.

PROPOSED MEETING DATES FOR FALL 2012
Chair John Stewart announced the proposed Board of Director meeting dates of September 11 or 18 and December 4 or 11. He asked if anyone had a preference and no one did. He then suggested the earlier days of September 11 and December 4. There was no discussion so a motion was made by Kathy Riley and seconded by Dr. Mary Cat Flath to accept those dates. All approved the motion.

FACULTY REPORT
Dr. Mary Cat Flath, Faculty Representative to the Board of Directors gave the following report:

Jame C. McCumbee, Assistant Professor of Mathematics plays the viola with the Huntington Symphony Orchestra. She sent me links to two articles that the Herald Dispatch reported late last year. December's holiday concert at Marshall was huge, involving the orchestra and four choirs who performed once in Huntington and once in Charleston. The newspaper also published a picture of the "quartet" Jame sometimes play with. The quartet played House Tours, and Huntington fundraisers. She recently played another concert on April 25th - second chair viola. Jame reports that it is a challenging and time-consuming project.

Kathy Edwards, Professor - Sociology, Philosophy, and Political Science, is working toward two new credentials at UK this year. They are in the Social Theory area: Gender and Women's Studies.

Amy J. Poteet, Professor and Humanities Division Chair is wrapping up her first semester in the UK Ed.D program.

Laura Tussey, is pleased to share that the National Bank Building in Catlettsburg was saved. The next community project she's helping to spear-head is the creation of a Catlettsburg/Gate City River Museum. A log cabin was donated that they plan to reassemble for the museum. She has also been working with the State Preservation and Historic Society to get Catlettsburg designated a Historic District; that will allow them eligibility for the same funding opportunities as Maysville and Central City in Huntington have secured in recent years.

Joe Napora, Humanities Professor presented at the Kentucky Philological Society and had two books of poetry published.

Professor Ernie Tucker is beginning his twelfth year as a state-wide speaker for the Kentucky Humanities Council. He was the first community college professor chosen for this honor. He has spoken in almost every town in the state, from Pikeville to Paducah, from Newport to the Tennessee border. His latest presentations are called, "The kitchen; the warmest room in the house," and; "Flax; the forgotten fiber, or whatever happened to linen." In both cases, he will draw upon his extensive collection of tools, implements, and stories, assembled over his past four decades as a professor of history in Ashland.

Becky Gehringer, Supplemental Instruction Specialist reports that she, along with Math Professor Cindy Shelton and ACTC student and College Algebra SI Leader, Chanie Kirk will present, SI in College Algebra "We are Making It Work", on June 2nd at the 7th International SI Conference in San Diego.

Dr. Mary Cat Flath, Anatomy & Physiology professor engaged students in many community service projects during spring 2012, including the following:

a. 49 jars of peanut butter for Ashland Community Kitchen.
b. $200 in support of Deputy Sheriff Brent Webster's Spaghetti Benefit.
c. 24 blankets and 150+ pairs of socks for area tornado victims.
d. 27 students donated 93 hours and $1100.00 to "I Believe Foundation".
e. 40 pairs of new and gently used tennis shoes were donated to Ashland Family Resource Center.
f. 100+ Towels and Washcloth were collected for "Karen's Place".

HSE 101 presentations that Dr. Mary Cat Flath engaged students to participate in during spring 2012 included the following:
Mandy Kidwell (ACTC graduate) OT with Boyd County Schools and Jackie Martin, OT with OLBH, cofounders of I Believe Foundation.
Stacy Leistner (ACTC graduate), RN, KDMC Cardiac Stress Lab
Seth Carroll (ACTC graduate), Pharm.D., OLBH
Jon Davis (ACTC graduate), PT, Home Health
OLBH Field Trip with Sandy Daniel, RN, BSN, MSN
Jeremy Vipperman (ACTC graduate), PT, VA Hospital
Dean Cindy Warren and 4th year medical student and ACTC graduate, Krista Allen, MUSOM
Corrie Scott and DeShana Collett, UK Physician Assistant Program Recruiter and Admissions Director
Julie Reynolds Bell (ACTC graduate), MD and anesthesiologist, KDMC

My summer project is working on my 3rd cookbook: Mary Cat's Cuisine with Family and Friends for All Seasons, SUMMER volume. The cookbook will be dedicated to my students, and proceeds will benefit the Community and Technical College Foundation of Ashland, Inc., student scholarship fund.

STAFF REPORT

Kathy Riley, Staff Representative to the Board of Directors reported the following:

Karen Coburn, Director of Lifelong Learning, reported that Summer Camps begin soon. June 11-15 Math Camp; June 18-22 Camp Invention; June 25-29 College Camp. She also wanted to report that Emmett Blevins & the M&O team did a fantastic job in helping to get RDC up and running for summer youth programs. Please give a shout out to them for me at this meeting. :

Sarah Diamond Burroway, Director of Grants and Contracts was recently elected to serve as Chair of Area Education Grants (AEG). AEG is a non-profit program of the Foundation for the Tri-State Community which provides classroom grants to K-12 teachers in Boyd and Greenup Counties. This is Sarah's third year of service on the AEG Board. (Assoc. Prof. Warren Howard also recently joined the AEG Board).

Sarah was selected in May by Arts Resources of the Tri-State, Inc. of Huntington WV for ARTS' first-ever adult actors 8-week workshop taught by Gene Anthony, retired theatre director and professor emeritus at Marshall University.

Sarah will appear July 6-8 in the Jax Theatre production of "Steel Magnolias" at G-Entertainment in Wheelersburg, Ohio. She also performs regularly with the dinner theatre improv troupe, "Murder and Merriment," which has several upcoming performances this summer in the Ashland area. She is also volunteering with a group working on facility improvements at Hillside Church, which opens its doors for community theatre 3-4 times per year.

Dr. Larry Ferguson, CWED Director, reported that he is attending a meeting in regards to Workforce Transitions in Versailles today which is why he is not attending the board meeting today.

Rae Ann Caldwell, Coordinator Student Activities, reports that she completed 18 graduate hours in Geography which makes her SACS approved to teach this coming fall.

Janice Jenkins, Office Assistant, reports that after 12 years she officially graduated with an AAS in Office Systems from ACTC. Also, she became a grandma in April 2012! Congratulations Janice!

Louise Shytle, Dean of Institutional Advancement, reports that the Staff Excellence committee is finalizing the recognition for staff excellence that will be presented at the All College Meeting on August 1, 2012.

Joan Flanery, Adult Education, reported the following:

1) In this year's ACTC's graduating class twenty-one of the students at one time attended our Learning Center in order to earn a GED or to refresh for college. One of the graduates who had

earned her GED with us became President of Student Govt at ACTC and graduated with two Associate Degrees! Another ACTC graduate was a previous ESL (English as a Second Language) student and two of her sons were also among this year's ACTC graduates as well.

2) This year's annual GED graduation will be Sunday, June 24th at 3:00 p.m. in the Teleconference Room on the CDC. Senator Walter Blevins will be the special guest speaker, and he will hand out special printed certificates of achievement of the GED from his Senate Office with the KY official gold Senate seal to each graduate. So far we have 56 GED graduates. There are four more weeks of GED testing in this fiscal year, so there will be additional graduates.

3) Our Program is presently on target to achieve the Proficient Category this fiscal year for KY Adult Education, Council on Postsecondary Edu, our grantor. We have enrolled 340 (near 65%) of 551 targeted number of students and are near the Excellent Category for student achievement 53% (54% is needed)!

Regina Twinam, Ready-to-Work Program reported that she had a book drive for West Liberty Elementary School through the Governor's office. There were approximately 10 boxes donated!

Kathy Riley, President's Office, reported that in April the staff had a "towel and wash cloth drive" for the women at Karen's Place, a substance abuse recovery home at Yatesville Lake. Our local chapter of the AAWCC invited them to the TDC to give a presentation and talk about their compelling stories. We provided them with a tour of the campus, educational materials for enrollment and 58 towels and 114 wash cloths. They were thrilled with the donation.

STEM SCHOOL VIDEO

At this point in the meeting, James Clayton, IT facilitator for ACTC, played the STEM Early College High School DVD produced for marketing the project to the FIVCO public. It was very well received and Dr. Adkins presented a copy to Mike James of *The Independent*. Dr. Adkins then dedicated the South Roberts Drive Campus of Ashland Community and Technical College to the STEM school.

John Stewart, Chair, then adjourned the regular meeting of the Board of Directors so that the Board could go into Executive Session for the annual evaluation of the President.

Respectfully submitted,

Pam Miller
Recorder