ARTICLE V

THE COLLEGE AS SUPERVISOR OF STUDENT ORGANIZATIONS

The college recognizes the role that organized activities serve in enlarging the educational experience of the members of the college community. Intellectual and personal growth takes place in student organizations that have effective leaders and effective members. Membership in student organizations shall be limited to students, faculty, and staff of the college except Honor, Leadership, and Recognition Societies that may include other persons as provided for in their national constitutions.

5.1 Types of Organizations:

The college recognizes and encourages students to participate in the following types of organizations:

- a. Honor, Leadership, and Recognition Societies;
- b. Divisional Organizations and Professional Fraternities;
- c. Political Organizations;
- d. Governmental Organizations; and
- e. Specialty Organizations (religious, athletic, military, etc.).

5.2 Registration:

The registration of any student organization is at the discretion of the college and is dependent upon the completion of the required application form and compliance with the rules and additional criteria, such as a probationary period, the college may set forth. Such criteria shall be established and published by the college and made uniform for all similar types of organizations.

Student organizations must be registered before they may use college facilities or property.

5.3 <u>Use of KCTCS Facilities</u>: (excerpts Administrative Policy 3.3.16)

- In order to promote operational efficiency and to provide administrative flexibility within KCTCS, the KCTCS President hereby delegates this function to the college president/chief executive officer.
- The System's facilities shall be used only for educational, cultural, or charitable purposes, or other purposes as determined by the President for KCTCS in accordance with the KCTCS Board of Regents and the *Rules of the KCTCS Senate*.
- College facilities shall not be used to further the interests of a political party or to be used to advance or inhibit religion.
- College facilities shall be made available to college units and groups and non-college groups only after it has been determined that the facility has not been scheduled and is not otherwise expected to be used for academic functions.
- Solicitations by any college unit or group, or any non-college group, for subscriptions, sales of merchandise of any kind whatsoever, publications, or services upon college property (other than by the authorized stores, eating places, or vending operations of a college) are prohibited except upon written permission of the college president/chief executive officer.

5.4 Procedural Guidelines for the Management and Use of Facilities in KCTCS: (excerpts Administrative Policy 3.3.16)

- All requests for the use of facilities by college units and groups and non-college groups shall be forwarded to the local college chief executive officer or designee.
- All requests shall be in writing and received by the local college chief executive officer or designee at least 48 hours prior to the scheduled event.
- All applications from college units and groups and non-college groups will be considered in order of receipt. Scheduled academic activities and community service functions shall have priority for the use of a college facility.
- The best interest of the college may make it necessary occasionally to cancel an event. When such a cancellation becomes necessary, the unit or group holding the reservation shall be given notice as far in advance as possible.

• Any organization or group using a college facility shall take proper care of the facility and its equipment and shall be financially responsible for any damage thereto during use resulting from abuse or neglect.

5.5 Advisors:

Advisors of organizations can be members of the college staff, faculty or any other responsible adult who is interested in the purpose of the organization and who will agree to carry out the responsibilities of an advisor.

Responsibilities:

- Offer support and guidance to the organization in carrying out the purposes of the organization.
- Counsel and advise the officers of the organization as to their powers and responsibilities.
- Attend regular and specially called meetings of the organization.

Each student organization will have two advisors. The college President/Director or designee may make exception to allow an organization to have only one advisor when appropriate or necessary.

- a. The membership of the organization may elect persons to be recommended to hold the position of advisor to the college President/Director or designee for approval.
- b. When approval is not granted, the membership will be given the opportunity to submit additional names.
- c. In absence of recommendations from the membership, the college President/Director or designee will appoint advisors.

5.6 Offenses:

Offenses as defined below are punishable when committed by student organizations, their visitors, or invitees:

- a. Hazing by subjecting college students to unnecessary and excessive abuse, humiliation, or physical danger, or by committing any action or causing any situation that recklessly or intentionally endangers mental or physical health or involves the forced consumption of alcohol or drugs for the purpose of initiation into or affiliation with any organization.
- b. Interference, coercion, or disruption that impedes, impairs, or disrupts the college mission, processes, or functions, or interferes with the rights of others on college property, or the rights of registered student organizations.
- c. Conduct that is disorderly, abusive, drunken, violent, or excessively noisy.
- d. Discrimination against any person due to race, color, national origin, age, marital status, sex, sexual orientation, political or religious affiliation or belief, except when the expressed and legitimate purposes of the organization require limitation as to sex or religion.
- e. Knowingly enrolling as an official member or electing, appointing, or retaining as an elected or appointed officer or committee chairperson, any student on academic probation or under any disciplinary sanction that prohibits the student from holding such office.
- f. Organizing, sponsoring, implementing, or conducting programs or activities that are disorderly or that are violations of law or college regulations.
- g. Distributing obscene matter or knowingly organizing, sponsoring, implementing, or conducting programs or activities that contain indecent or obscene behavior.
- h. Recurrent financial over-obligation and non-payment of debts financially delinquent to the college.
- Any violation of college rules or policies that apply to registered student organizations or their use of college facilities or property.

5.7 Sanctions:

Student organizations are entities of the college and, therefore, without legal status. The chief executive officer or designee may impose sanctions up to and including refusal or cancellation of registration.

5.8 Right to Appeal:

Within 30 days of receipt of notice that the chief executive officer or authorized representative has refused or canceled the registration of an organization, the officers or proponents of such organization may appeal in writing to the chief executive officer or designee.

The chief executive officer or designee may either grant or reinstate the registration in question or refer the matter to the College Appeals Board. The Appeals Board shall forward its recommendation to the KCTCS Chancellor's Office. The Chancellor's decision shall be final.

5.8.1 Composition of the College Appeals Board:

(The composition of this Board can only be changed by the Kentucky Community and Technical College System Board of Regents.)

The College Appeals Board shall consist of six members: two full-time students and four full-time faculty members. In addition, two student alternates and two faculty alternates shall be selected on the same basis and with the same requirements as the regular members. All members of the Appeals Board and/or their alternates shall be expected to meet within 48 hours after notice from the Chair.

Appeals Board members shall meet the following criteria:

- a. Each student member must have earned at least 24 semester credit hours at the college, must have had one full year residence in the college, and must be in good academic standing. Each student member will be appointed by the chief executive officer or designee upon recommendation of the chief student affairs officer. Appointments shall be for one-year terms. A student may not serve concurrently on both the Appeals Board and the Judicial Board.
- b. The faculty members shall be elected to staggered three-year terms by the faculty. The Chair of the Appeals Board shall be elected by the Appeals Board members.

A quorum for the conduct of business will be five members, no fewer than three of whom are faculty members.

5.8.2 Authority of the KCTCS Board of Regents in Cases Involving Suspension or Expulsion of a Student:

Suspension or expulsion decisions may be appealed to the KCTCS Board of Regents pursuant to KRS 164.370 (see section 2.6.2.1.).

COMPLIANCE WITH REGULATIONS

The Kentucky Community and Technical College System is committed to a policy of providing educational opportunities to all qualified students regardless of economic or social status, and will not discriminate based on race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability.

Compliance with Title IX of the Educational Amendments of 1972, which prohibits sex discrimination, and with Title VI of the Civil Rights Act of 1964 is coordinated by the Director of Employment, Affirmative Action and Equal Opportunity, Kentucky Community and Technical College System, 300 North Main Street, Versailles, KY 40383, (859) 256-3264.

Efforts to comply with the laws and regulations applicable to people with disabilities, as required by Section 504 of the Rehabilitation Act of 1973 (revised 1992), and the Americans with Disabilities Act of 1990, are centrally coordinated at the Kentucky Community and Technical College System, 300 North Main Street, Versailles, KY 40383, (859) 256-3100.

Questions concerning compliance with regulations may be directed to the Director of Employment, Affirmative Action and Equal Opportunity, System Director of Human Resources or to the Director of the Office of Civil Rights, U.S. Department of Education, Philadelphia, PA.

The Kentucky Community and Technical College System is in compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989. Questions may be directed to the KCTCS Student Affairs Division or the Human Resource Director's Office at each college.

Questions about admissions to any college within the Kentucky Community and Technical College System should be directed to the appropriate Admissions Office.

Student Responsibilities and Appeal Procedures

1) Fundamental Rights and Responsibilities (Article I)

- a. Right as citizen
- b. Right of admission and access
- c. Right of freedom to learn
- d. Right of free expression
- e. Right to be evaluated
- f. Right to form student organizations
- g. Right of access to student organization meetings
- h. Right of fair disciplinary hearing
- i. Right to a free student press
- j. Responsibility for student publications
- k. FERPA rights and responsibilities

If you feel any of the above rights have been violated, please see section 1.2.8 of this Code of Student Conduct for proper complaint and appeal procedures.

2) Academic Rights of Students (Article II)

- a. Information about course content
- b. Information about course grading criteria
- c. Contrary opinion
- d. Academic evaluation
- e. Academic records
- f. Evaluation of character and ability

If you feel any of your above rights have been violated, please see section 2.4.1.1 of this Code of Student conduct for proper complaint and appeal procedures.

3) Academic Offenses (Article II)

- a. Plagiarism
- b. Cheating
- c. Student co-responsibility
- d. Misuse or student falsification of academic records

If you have been accused of any of these offenses, please see section 2.3 of this Code of Student Conduct in order to review the steps that may be taken against you. If you feel you have been improperly accused of and punished for one of the above offenses, see section 2.4.1.2 for the proper complaint and appeal procedures.

4) Non-academic Disciplinary Issues (Article III)

Offenses in this category include fighting, assault and/or battery, harassment, use of alcoholic beverages, violation of school policy, etc., as outlined in section 3.2 of this Code of Student Conduct. Penalties for these offenses are outlined in section 3.3 of this Code. Procedures for punishment of violations are listed in section 3.5, and procedures for a student to appeal the sanctions can be found in this section as well.

5) Rules of Computer Use and Sanctions for Misuse (Article IV)

If you have been accused of misusing College computer resources, please see Article IV of this Student Code of Conduct for examples of violations, response to and investigation of charges, and the sanctions for those charges. Appeal procedures can be found in section 4.7.

6) Student Organizations (Article V)

Student organizations are governed by the rules outlined in Article V of the Student Code of Conduct. Violation of the policies can be sanctioned up to refusal or cancellation of registration. Refusal or cancellation can be appealed as outlined in section 5.8.