BOARD OF DIRECTORS MEETING Conference Room – College Drive Campus

May 9, 2012 Minutes

MEMBERS PRESENT: Toni Armstrong, Ashley Barada, John Clark, Carl Edwards, Dr. Mary Cat Flath, Ann Perkins, Marganna Phelps, Kathy Riley, Ramona Salyer, John Stewart, Chair

ALSO PRESENT: Greg Adkins, Karen Blevins, Larry Ferguson, Mike James, Janie Kitchen, Willie McCullough, John McGlone, Louise Shytle, Stu Taylor

MEMBERS ABSENT: None

CALL TO ORDER

John Stewart, Chair, called the meeting to order at 11:55 a.m. in the Conference Room on the College Drive Campus. He noted that the purpose of the meeting was to approve the 2012-2013 ACTC budget.

APPROVAL OF MINUTES

Toni Armstrong made the motion to accept the minutes of the January 26, 2012 and the March 29, 2012 meetings. Ramona Salyer seconded the motion. John Stewart, Chair, asked for discussion. There was none. By vote, all were in favor and the minutes were accepted as written.

OPERATING BUDGET 2012-2013

Dr. Adkins thanked the Board for their continuing support and interest. He reminded those present that graduation will be Saturday morning.

He walked the Board through some budget history, making budget comparisons back to the 2004-2005 fiscal year. He noted that we have less projected revenue for 2012-2013 than we did in 2004-2005. Also noted was the fact that more of our revenue has come from tuition and fees with each passing year

This year, Dr. McCall has instructed each college to use the projected revenue figure supplied by the system office staff. Each college can make adjustments from their individual calculations. The system staff figure and our calculations are noted in this 2012-2013 budget. Any changes made by the system staff or by the Board of Regents at their June meeting, Dr. Adkins will inform the Board of in writing.

Dr. Adkins drew attention to the Current Expense column in the historical budgets. He informed the Board that ACTC will not spend based on the revenue figure supplied by the system office staff.

He drew attention to the chargebacks from the system to each college.

The reserve held at the system office is no longer listed by the system.

Carl Edwards asked regarding the Contingency Reserve, if that money was available to the colleges? Dr. Adkins explained that it would be, in an emergency, through the Board of Regents.

John Stewart, Chair, asked if the Contingency Reserve funds were built up year-by-year by surplus. Dr. Adkins answered yes, similar to a savings account.

He informed the Board that he is presenting a balanced budget for their approval. In a better budget he would be filling a vacancy in the Math department.

The Call Center has basically been put on hold system wide. Dr. Adkins will inform faculty and staff as he is given information.

There is a \$5 tuition increase to be approved by the Board of Regents.

Carl Edwards asked if the Board of Directors was approving the \$11,448,220 figure or the \$10,071,460 figure. Dr. Adkins answered that the Board would be approving the president to spend \$10,071,460.

In regard to expenditures Dr. Adkins noted that the figures are similar to recent years. He brought attention to the Current Expense item compared to the projected ACTC allocation.

Dr. Adkins noted that the budget he is presenting is the same as one he would propose if he would be staying another 3-5 years. He feels enrollment and expenses will remain similar to the 2011-2012 year.

Carl Edwards asked that, if this proposed budget is approved, would the incoming President be authorized to commit to the \$3,909,468 current expense figure or the projected ACTC figure of \$2,379,328. Dr. Adkins answered the \$2,379,328.

Dr. Adkins stated he felt the faculty and staff desired a transparent budget and that is what he has provided. He noted that we are in unprecedented times and things are more uncertain than in the past.

Ann Perkins made the motion to accept the proposed 2012-2013 budget for approval. Marganna Phelps seconded the motion. John Stewart asked for discussion, there was none. By vote, the motion was approved.

Ann Perkins noted that we have been very lucky to have Dr. Adkins to keep the Board on task and keep a balanced budget in such tough economic times. She commended him and the staff for making ACTC such a success financially and educationally.

John Stewart, Chair, reminded those present that the retirement celebration for Dr. Adkins is coming up May 18, so sign up if you haven't.

John Stewart, Chair, adjourned the meeting at 12:45 p.m.

Respectfully submitted,

Pam Miller Recorder